

Important Dates

Class Rosters

Census date rosters are due within one week of census date each Fall and Spring semester.

Accurate reporting is **critical** for state reporting, financial aid and student appeals. The process is easier than ever by simply logging into myLEO and accessing the current roster under Faculty Apps.

****The Registrar's Office will not drop schedules based on Census Day Rosters. Administrative Drops can be processed for excessive absences, prior to the drop deadline, at the instructor's request.**

Instructions:

Log into myLEO
Apps
Select Census Day Roster icon

Mid-term Grades

Mid-term grades are due every Fall and Spring for Undergraduate students **ONLY** who are making D's or F's.

Fall: October 28, 2019
(opens October 18, 2019)

Spring: March 23, 2020
(opens March 13, 2020)

All grades
(midterm and final) are available to students via myLEO—Grades are not mailed to the students.

Final Grades

Final Grade due dates:

Fall 2019: December 16, 2019
(opens December 6, 2019)

Winter Mini 2020: January 13, 2020
(opens Jan 3, 2020)

Spring 2020: May 11, 2020
(opens May 1, 2020)

May Mini 2019: June 1, 2020
(opens May 22, 2020)

Summer I 2019: July 6, 2020
(opens June 26, 2020)

Summer I TEN: August 10, 2020
(opens July 31, 2020)
****10 week courses**

Summer II 2019: August 10, 2020
(opens July 31, 2020)

August Mini 2019: August 24, 2020
(opens August 14, 2020)

Instructions:

Log into myLEO
Faculty Resources
Faculty Final Grades
Select Term and Course

D2L: [Detailed Written Instructions](#)

Census Dates: (exclude holidays and Saturdays)

Fall - 12th day	September 11, 2019	20th day - September 23, 2019
Spring - 12th day	January 29, 2020	20th day - February 10, 2020
Summer - 4th day	Summer I: June 4, 2020	15th day - June 24, 2020
	Summer II: July 9, 2020	15th day - July 29, 2020
Mini terms - 2nd day	Winter Mini: December 17, 2019	
	May Mini: May 12, 2020	
	August Mini: August 10, 2020	

State Funding Rule

Student must be registered by census and paid by: 20th day- Fall/Spring,

15th day- Summer to count for state funding

No extensions for mini terms



Additional Links:

Faculty Resources: <http://www.tamuc.edu/admissions/registrar/Faculty%20Resources.aspx>

Academic Calendar: <http://www.tamuc.edu/admissions/registrar/academicCalendars/default.aspx>

Registration Schedule: <http://www.tamuc.edu/admissions/registrar/academicCalendars/registrationSchedule.aspx>

Final Exam Schedule: <http://www.tamuc.edu/admissions/registrar/academicCalendars/final-exam-schedule.aspx>