

# Rubric Course Tool

## Pearson Learning Studio's Rubric Course Tool

The new, integrated Rubric course tool makes it easy to grade student work using a rubric right in the Learning Studio gradebook. To create a rubric for your assignments, simply go to the Gradebook Set Up and click the link for the Rubrics tab.

The screenshot shows the 'Rubric Test Course 2' interface. The top navigation bar includes 'Course Admin', 'Gradebook' (highlighted with a red box), 'Email', 'Doc Sharing', 'Dropbox', 'Weblogography', 'Tech Support', and 'Help'. The left sidebar lists course navigation options: 'Course Home', 'Syllabus', 'Technical Support', 'Library', 'Student Lounge', 'Virtual Office', 'Introduction', 'Unit One', 'Unit Two', 'Unit Three', 'Unit Four', and 'Final Unit'. The main content area is titled 'Gradebook' and includes tabs for 'View Gradebook', 'User Activity', and 'Setup Gradebook & Rubrics' (highlighted with a red box). Below these tabs are links for 'Current Setup', 'Add New Items', 'Select Graggable Items', 'Assign Points/Weights', 'Rubrics' (highlighted with a red box), and 'Preferences'. A message states: 'Your current gradebook setup appears below. To interpret symbols in your gradebook, refer to the Gradebook Setup Key at the bottom of the screen.' Below this is a table for 'SUMMARY OF ASSIGNED POINTS' and several other tables for 'DISCUSSION', 'LECTURE NOTES', 'MIDTERM CONFERENCE', and 'READING RESPONSE'. Each table shows points assigned to various class members across different units.

|                                | Home | 1       | 2          | 3       | 4       | 5       | 6       | Total       | Extra Credit |
|--------------------------------|------|---------|------------|---------|---------|---------|---------|-------------|--------------|
| All Class Members              |      |         | 50.50 pts. | 18 pts. | 18 pts. | 18 pts. | 28 pts. | 132.50 pts. |              |
| All Class Members Extra Credit |      | 38 pts. |            |         |         |         |         |             | 38 pts.      |

|                   | Home | 1      | 2      | 3      | 4      | 5      | 6      | Total   | Extra Credit |
|-------------------|------|--------|--------|--------|--------|--------|--------|---------|--------------|
| All Class Members |      | 3 pts. | 3 pts. | 3 pts. | 3 pts. | 3 pts. | 3 pts. | 15 pts. | 3 pts.       |

|                   | Home | 1       | 2 | 3 | 4 | 5 | 6 | Total | Extra Credit |
|-------------------|------|---------|---|---|---|---|---|-------|--------------|
| All Class Members |      | 35 pts. |   |   |   |   |   |       | 35 pts.      |

|                   | Home | 1 | 2       | 3         | 4         | 5         | 6 | Total      | Extra Credit |
|-------------------|------|---|---------|-----------|-----------|-----------|---|------------|--------------|
| All Class Members |      |   | 35 pts. | 2.50 pts. | 2.50 pts. | 2.50 pts. |   | 52.50 pts. |              |

Next, hit the button that says "+ Assign Rubric."

The screenshot shows the 'Rubrics' tab in the 'Gradebook' section. The 'Rubrics' link in the top navigation bar is highlighted with a red box. The main content area displays a table with two columns: 'Graggable Item' and 'Attached Rubric'. The table lists several items, including 'Introduction > Lecture Notes', 'Introduction > Discussion', 'Unit One > Discussion', and 'Unit One > Reading Response'. Each item has a corresponding rubric link. At the bottom of the table, there is a button labeled '+ Assign Rubric' (highlighted with a red box).

| Graggable Item               | Attached Rubric                                                                            |
|------------------------------|--------------------------------------------------------------------------------------------|
| Introduction > Lecture Notes | <a href="#">Simple Assignment Rubric Rubric for Introduction &gt; Lecture Notes</a>        |
| Introduction > Discussion    | <a href="#">Discussion Rubric Rubric for Introduction &gt; Discussion</a>                  |
| Unit One > Discussion        | <a href="#">Discussion Rubric Rubric for Unit One &gt; Discussion</a>                      |
| Unit One > Reading Response  | <a href="#">Copy of Simple Assignment Rubric Rubric for Unit One &gt; Reading Response</a> |
| Unit One > Reading Response  | <a href="#">+ Assign Rubric</a>                                                            |

This will open the Rubric Builder. To begin, select “+ Add a new rubric or copy an existing rubric...” from the drop-down menu.

**Gradebook**

View Gradebook User Activity Setup Gradebook & Rubrics

[Current Setup](#) [Add New Items](#) [Select Gradable Items](#) [Assign Points/Weights](#) **Rubrics** [Preferences](#)

**Rubric for Unit One > Reading Response** Maximum Rubric points: 0

+ Add a new rubric, or copy an existing rubric...

Save Cancel

To add a new rubric, enter a name that will indicate what this rubric is for. This name is what the rubric for this specific assignment will always be saved as.

**Gradebook**

View Gradebook User Activity Setup Gradebook & Rubrics

[Current Setup](#) [Add New Items](#) [Select Gradable Items](#) [Assign Points/Weights](#) **Rubrics** [Preferences](#)

**Rubric for Unit One > Reading Response** Maximum Rubric points: 0

+ Add a new rubric, or copy an existing rubric...

Type a name to add a new rubric

**Existing Rubrics:**

- Copy of Simple Assignment Rubric
- Discussion Rubric
- Discussion Rubric
- Discussion Rubric
- Discussion Rubric

Save Cancel

**Gradebook**

[View Gradebook](#)
[User Activity](#)
[Setup Gradebook & Rubrics](#)

[Current Setup](#)
[Add New Items](#)
[Select Gradable Items](#)
[Assign Points/Weights](#)
[Rubrics](#)
[Preferences](#)

**Rubric for Unit One > Reading Response**
Maximum Rubric points: 0

+ Add a new rubric, or copy an existing rubric...

Sample Rubric

Add as new rubric

**Existing Rubrics:**

Then hit, “Add as new rubric.” You’ll come to a screen where you can start filling in your rubric. You’ll begin with a description of the assignment, in the Description box.

**Rubric for Unit One > Reading Response**
Maximum Rubric points: 0

Sample Rubric

Description... 750

☐ Use for numeric grade
☐ Show to student

Criterion Name...

| Criterion Name... | Criterion Description... | Points |
|-------------------|--------------------------|--------|
|                   |                          | 0      |

+
  
Level

+ Add Criterion

Save Cancel

There are optional checkboxes under the Description area. If you want students to be able to see the rubric, and the rubric to decide the numeric grade in the gradebook, you must ensure these boxes are checked.

### Rubric for Unit One > Reading Response

Maximum Rubric points: 0

Sample Rubric

This is where a description of your assignment and grading criteria would go.

672

☒ Use for numeric grade
 ☒ Show to student

Thesis Statement

Thesis Statement

Level Name...

Level Description...

Points:

+

Level

Does student work have an arguable thesis statement?

Points 0

+ Add Criterion

From there, begin entering the information for your criterion. For this example, I used the criterion “Thesis Statement.” I added a description of what students needed to do to be successful in this criterion, and then added two levels. To modify a level, simply click the level name or description links, and you’ll be prompted to fill in the appropriate information in a new pop-up box.

### Rubric for Unit One > Reading Response

Maximum Rubric points: 0

Sample Rubric

This is where a description of your assignment and grading criteria would go.

672

Level Name

Level Description

750

Done

Level Name...

Level Description...

Points:

+

Level

You should have at least two mastery levels per criterion, one “acceptable” and one “unacceptable.”

This screenshot shows the 'Acceptable' mastery level interface. At the top, there is a label 'Acceptable' in a light blue box. Below it is a large text area containing the text 'Student has an arguable thesis sentence'. To the right of this text area is the number '711'. At the bottom left of the interface is a blue button labeled 'Done'.

This screenshot shows the 'Unacceptable' mastery level interface. At the top, there is a label 'Unacceptable' in a light blue box. Below it is a large text area containing the text 'Student has no arguable thesis statement'. To the right of this text area is the number '710'. At the bottom left of the interface is a blue button labeled 'Done'. Below the 'Done' button is a comparison table with three columns: 'Student has an ...', 'Student has no ...', and a '+ Level' column. The first column has a 'Points: 10' box. The second column has a 'Points: ' box. The third column has a '+ Level' button.

| Student has an ... | Student has no ... | + Level |
|--------------------|--------------------|---------|
| Points: 10         | Points:            | + Level |

You can have as many levels as you like, though. Your highest level should have the full points value possible for each criterion, while your lowest level should have zero points.

This screenshot shows the 'Thesis Statement' criterion interface. At the top, there is a label 'Thesis Statement' in a light blue box. Below it is a section titled 'Length'. Inside this section, there is a table with three columns: 'Length', 'Is the assignment the appropriate length?', and 'Points'. The 'Points' column has the value '15'. Below the table are three buttons: 'Exceeds Ex...', 'Acceptable', and 'Unacceptab...'. Each button has a corresponding text description and a 'Points' box. The 'Exceeds Ex...' button has the text 'Assignment exce...' and 'Points: 15'. The 'Acceptable' button has the text 'Assignment meet...' and 'Points: 10'. The 'Unacceptab...' button has the text 'Assignment does...' and 'Points: 0'. To the right of these buttons is a '+ Level' button. At the bottom of the interface is a button labeled '+ Add Criterion'.

| Length | Is the assignment the appropriate length? | Points |
|--------|-------------------------------------------|--------|
| Length | Is the assignment the appropriate length? | 15     |

| Exceeds Ex...      | Acceptable         | Unacceptab...      |
|--------------------|--------------------|--------------------|
| Assignment exce... | Assignment meet... | Assignment does... |
| Points: 15         | Points: 10         | Points: 0          |

+ Add Criterion

Continue to add criterion until you are finished. Then, return to your gradebook set up. You should now see your rubric attached to an assignment. If you'd like to use the same rubric for another assignment, simply click "+Assign Rubric" and then select the rubric you want to copy from the drop down menu.

| Gradebook                                                                                                                                                                                   |                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">View Gradebook</a>                                                                                                                                                              | <a href="#">User Activity</a>                                                                                                                                                                           |
| <a href="#">Setup Gradebook &amp; Rubrics</a>                                                                                                                                               |                                                                                                                                                                                                         |
| <a href="#">Current Setup</a> <a href="#">Add New Items</a> <a href="#">Select Gradable Items</a> <a href="#">Assign Points/Weights</a> <a href="#">Rubrics</a> <a href="#">Preferences</a> |                                                                                                                                                                                                         |
| Gradable Item                                                                                                                                                                               | Attached Rubric                                                                                                                                                                                         |
| Introduction > <b>Lecture Notes</b>                                                                                                                                                         | <a href="#">Simple Assignment Rubric Rubric for Introduction &gt; Lecture Notes</a>                                                                                                                     |
| Introduction > <b>Discussion</b>                                                                                                                                                            | <a href="#">Discussion Rubric Rubric for Introduction &gt; Discussion</a>                                                                                                                               |
| Unit One > <b>Discussion</b>                                                                                                                                                                | <a href="#">Discussion Rubric Rubric for Unit One &gt; Discussion</a>                                                                                                                                   |
| Unit One > <b>Reading Response</b>                                                                                                                                                          | <a href="#">Copy of Simple Assignment Rubric Rubric for Unit One &gt; Reading Response</a>                                                                                                              |
| Unit One > <b>Reading Response</b>                                                                                                                                                          | <a href="#">Sample Rubric Rubric for Unit One &gt; Reading Response</a><br>This is where a description of your assignment and grading criteria would go. <a href="#">Edit</a><br><a href="#">Delete</a> |
| Unit One > <b>Writing Assignment</b>                                                                                                                                                        | <div>+ Assign Rubric</div>                                                                                                                                                                              |

## Grading with Rubrics

To grade with the integrated rubric, go into Dropbox or gradebook and open the student's grading window. Click the small arrow on the bottom right hand side of the Rubrics block.

This will open the rubrics menu. Here you'll see the criterion you've set up for this rubric.

Select one of the criterion names, and another menu will pop out to the left. Here, you can select which level and points value the student receives for this assignment. If you input a description of the levels, they will be shown when you click the black circle around the arrow.

Once you've selected the level that is appropriate, the box will pop back in, and points will populate within the grade window as well as in the rubrics block. Please note: if you did not select "Use for numeric grade" the rubric block will populate, but the grade window will not.

**Grade**

Letter  Numeric  / 35

Attachments: [Add/Remove](#)

**DETAILS**

Author [Add/Remove](#)

Cortney Phifer

[Clear](#)

**10 pts - Acceptable**

**0 pts - Unacceptable**

**Rubrics**

Total 30 / 35

|                                                |         |
|------------------------------------------------|---------|
| <a href="#">Length</a>                         | 10 / 10 |
| Assignment must be 250 words or more.          |         |
| <a href="#">Content</a>                        | 10 / 15 |
| Must answer all questions posed in the prompt. |         |
| <a href="#">Name</a>                           | 10 / 10 |
| Did student put their name on the paper?       |         |

Save and close as you usually would. This will populate the student's grade in the gradebook with the numeric grade generated by the Rubric selection. If you selected "Share with Student," the student will see this numeric score when they open the gradebook as well as the rubric with any comments you've made.

Gradebook

Week 1: Lecture Notes | INBOX

[Close](#)

**Grade**

Letter: Numeric: 30 / 35

**Rubrics**

Total 30 / 35

**Comments:**

[Respond or Submit an Additional Assignment](#)

**DETAILS**

| Author         | Date/Time *        |
|----------------|--------------------|
| Anne Phifer    | 10/2/2014 2:59 PM  |
| Cortney Phifer | 10/2/2014 10:58 AM |

\* Times are displayed in (GMT-06:00) Central Time (US & Canada)

By clicking the down arrow in the same fashion you did to set up the rubric, students can see where their earned points came from by criterion.

The screenshot shows a 'Grade' section with 'Letter: ' and 'Numeric: 30 / 35'. Below it is a 'Comments:' section. To the right, a 'Rubrics' section shows 'Total 30 / 35'. A dropdown menu is open, listing three criteria: 'Length' (10 / 10) with the description 'Assignment must be 250 words or more.', 'Content' (10 / 15) with 'Must answer all questions posed in the prompt.', and 'Name' (10 / 10) with 'Did student put their name on the paper?'. The 'DETAILS' section below the comments shows a link to 'Respond or Submit an Additional Assignment' and the author 'Anne Phifer'.

By selecting a criterion name, students can also see each level of the criterion. If they hit the down arrow below a level, they'll see a description of the level, which can help address questions they might have about their grades.

This screenshot shows the 'Gradebook' interface with a 'Week 1: Lecture Notes | INBOX' header. The 'Grade' section shows 'Letter: ' and 'Numeric: 30 / 35'. The 'Comments:' section is empty. The 'DETAILS' section shows a link to 'Respond or Submit an Additional Assignment' and the author 'Anne Phifer'. A dropdown menu is open, showing three levels of a criterion: '15 pts - Excellent', '10 pts - Acceptable' (highlighted with a red box), and '0 pts - Unacceptable'. The '10 pts - Acceptable' level has a description: 'Answers all questions in a basic fashion.' The 'Rubrics' section shows 'Total 30 / 35' and a dropdown menu with three criteria: 'Length' (10 / 10) with 'Assignment must be 250 words or more.', 'Content' (10 / 15) with 'Must answer all questions posed in the prompt.', and 'Name' (10 / 10) with 'Did student put their name on the paper?'. The 'DETAILS' section shows the author 'Anne Phifer' and the student 'Cortney'.