

MEMORANDUM

TO: All Faculty

FROM: John H. Smith, Chair
Faculty Awards Committee

DATE: November 11, 2009

RE: Faculty Award Nominations

Nominations for faculty awards are sought by the Faculty Awards Committee for 2010.

Departments are asked to reproduce enough copies of this memorandum for the faculty members within the department and/or post this copy for faculty to review.

Please check the following websites for the award descriptions and procedures for submitting nominations.

<http://www.tamu-commerce.edu/home/facultysenate/awards/pdf/FS AwardsDescriptions2008.pdf>

and

<http://www.tamu-commerce.edu/home/facultysenate/awards/pdf/FS AwardsProcedures2008.pdf>

Please submit nominations to Dr. Smith by email at the following address.

John H. Smith
Chair, Faculty Senate Awards Committee
Department of History
john_smith@tamu-commerce.edu

Nominations can also be submitted through the office mail to the History Department.

Nominating letters must be received by February 1, 2010

If you have questions, please call me at 903-886-5219 or e-mail me.