BAYLOR
UNIVERSITY

Baylor University seeks an experienced professional to become a **Degree Audit Coordinator** in the **Office of the Registrar**. This position supports the mission of the university by maintaining the university degree audit system, which is critical in facilitating academic advising, progress toward degree, and degree conferral.

Qualifications
A Bachelor's degree, one year of relevant work experience, and Christian faith are required. The preferred candidate will possess a Bachelor's degree and four years of relevant work experience.

To Apply
View the full position description: Degree Audit Coordinator. Please submit an on-line application at https://jobs.baylor.edu along with a cover letter and resume. For full consideration, application materials should be submitted by **April 29, 2019**; however, the review of materials will continue until the position is filled.

About Baylor
Baylor University is a private Christian university and a nationally ranked research institution, consistently listed with highest honors among *The Chronicle of Higher Education*'s "Great Colleges to Work For." Chartered in 1845 by the Republic of Texas through the efforts of Baptist pioneers, Baylor is the oldest continuously operating university in Texas. The university provides a vibrant campus community for over 17,000 students from all 50 states and more than 80 countries by blending interdisciplinary research with an international reputation for educational excellence and a faculty commitment to teaching and scholarship. Baylor is actively recruiting staff who support our mission as we pursue our bold vision, *Illuminate*.

Baylor University is a private not-for-profit university affiliated with the Baptist General Convention of Texas. As an Affirmative Action/Equal Opportunity employer, Baylor is committed to compliance with all applicable anti-discrimination laws, including those regarding age, race, color, sex, national origin, marital status, pregnancy status, military service, genetic information, and disability. As a religious educational institution, Baylor is lawfully permitted to consider an applicant's religion among its selection criteria. Baylor encourages women, minorities, veterans and individuals with disabilities to apply.