FIND YOUR PATH

2013 CAREER DAY EXPO

November 12, 2013

George R. Brown Convention Center

http://houstontx.gov/hr/findyourpath.html

Exhibitor Information Packet

2013 Career Day Expo

1001 Avenida de las Americas Houston, TX 77010 · 832-393-6044 · http://houstontx.gov/hr/findyourpath.html

11.12.13 Growing Our Workforce One Youth at a Time

May 8, 2013

Dear Industry Leader,

The 2013 “Find Your Path” Career Day Expo is an excellent opportunity to plant positive seeds in the minds of our youth. Hosted by the City of Houston Human Resources Department, the Expo will allow approximately 1,500 high school students to discover a wide variety of career opportunities available in the public sector, as well as in Houston’s major growth industries in the private sector. Exhibitors will also include representatives from colleges, universities, and resource agencies. This is a community sustainability initiative that will help us “grow our own” future workforce, by providing students with a wide variety of potential career options and positive motivation.

Please consider exhibiting at the Expo, and providing the students with information about your institution, its programs, and requirements for attending. There is no cost for you to exhibit.

Thank you for taking the time to consider participating in this special event. If your organization will be involved, please complete and return the attached form via email to erika.johnson@houstontx.gov or via fax to 832.395.9418 by September 13,2013. If you have any questions or need additional information, feel free to contact Erika Johnson via email at erika.johnson@houstontx.gov or at 832.393.6044, or Velma Laws at 832.393.6117 or velma.laws@houstontx.gov.

Sincerely,

The 2013 Find Your Path
Career Day Coordinating Committee

EXHIBITOR RESPONSE SHEET

2013 CAREER DAY EXPO ■ NOVEMBER 12, 2013

Please send form to Erika Johnson via fax at 832-395-9418 or email to erika.johnson@houstontx.gov by Friday, September 13, 2013.

Use additional sheet, if necessary. There is no fee to exhibit.

Organization Name:	
Contact Person Name:	
Title:	
Phone Number:	
Email:	

List names & titles of all participating representatives:

	Last Name	First Name	Phone Number	Email
1				
2				
3				
4				
6				
7				
8				

We will need:

☐ 1 table (10X10 space) ☐ 2 tables (10X20 space) ☐ 3 tables (10X20 space) ☐ Other _____

Will you bring equipment or vehicle? (Fees may apply). Please describe and provide dimensions.

☐ Vehicle(s): How many? _____

Vehicle width:_____ length:_____ height:_____

☐ Equipment : Description:_____ Dimensions: width:_____ length:_____ height:_____

Thank you for your participation! If you have any questions or need additional information, contact Erika Johnson at 832.393.6044 or via email at:erika.johnson@houstontx.gov or Velma Laws at 832.393.6117 or via email at:velma.laws@houstontx.gov