TACRA

Texas Association of Collegiate Registrars and Admissions Officers

TACRAO SPRING 2013 NEWSLETTER

UPCOMING MEETINGS

Texas SPEEDE User Group Meeting

- June 17, 2013

Apply Texas User Meeting

- June 18, 2013

SUMMER MEETINGS:

University Meeting

- July 16-17, 2013
- Doubletree Hotel
- Austin, Texas

Community College Meeting

- July 18-19, 2013
- Doubletree Hotel
- Austin, Texas

For more information on these upcoming meetings, stay tuned to the listserv and the website: www.tacrao.org



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OSCAR'S ORATORY

BY OSCAR REYNA, TACRAO PRESIDENT

It seems like it was just a few days ago that I sat here working on the last newsletter entry. Where has the time gone!? Higher education keeps us all busy with the recruitment, admission, enrollment, retention and graduation processes. Semesters come and go at the speed of light!

Your Executive Committee has been hard at work preparing for TACRAO 2013: Leading Texans to Success. TEC met in El Paso, in March, for its initial planning meeting. We toured the El Paso Convention Center and the two conference hotels – Camino Real Hotel and the Double Tree Hotel. The convention center is beautifully located east of the Franklin Mountains and the sunsets are beautiful every day. El Paso is preparing for our annual conference and eager to welcome us all!

With the summer just around the corner, the University Issues, Community College Issues and the Technology Standing Committees have been busy preparing for the summer meetings. Please reference the newsletter for the summer meeting deadlines and registration information. Interesting meetings full of information and legislative updates await you. Please make plans to attend.

SUMMER MEETINGS
Austin, Texas

Texas SPEEDE User Group Meeting
June 17, 2013
The Commons Conference Center

Apply Texas User Meeting
June 18, 2013
The Commons Conference Center

University Meeting
July 16-17, 2013
Double Tree Hotel

Community College Meeting
July 18-19, 2013
Double Tree Hotel

By now you may have noticed that TACRAO has transitioned to its new website. A big thank you goes out to our Past-President **Trey Hattaway** for all the work done on this project! Our association listserv has also transitioned and is now being hosted by **Texas A&M University-Commerce**. Thank you to TAMUC for hosting and to **The Universities Center at Dallas** for maintaining the listserv. I would like to take a moment to thank the **University of Texas-Pan American, specifically Dr. Maggie Hinojosa, Ms. Debbie Gilchrist and Mr. Bill Morris** for the years of service to TACRAO. Without the support of these individuals and institutions, the website and listserv would not have been possible. As the year progresses, additional technology updates will be made to include the membership directory and conference planning system.

Your Executive Committee will continue to work hard to prepare for this year's conference. In the meantime, enjoy your summer. Take some time off to clear your mind and to prepare for the busy fall semester that will be here before you know it. I look forward to seeing you at the Summer Meetings!



BERRI'S BLABBER

BY BERRI O'NEAL, TACRAO IMMEDIATE PAST-PRESIDENT

I hope your Spring semester has come to a productive close, and that you all have a few moments to breathe and clean off your desk before the madness of prepping for Fall 2013 begins. While you are reveling in those 5 minutes of rest, you can help prepare for the TACRAO 2013 Conference in El Paso by signing up now to be a mentor! This year, your Newcomers Committee wants for each New Member to have a Mentor from the organization, assigned to each New Member prior to the conference, so that you all will have an opportunity to communicate and make a connection before you arrive in El Paso. So if you are ready to sign up as a Mentor, please email me at berrio@ucddowntown.org. And thank you so much for your valuable service to our organization!

Also – later this month, your Conference Site Selection Committee will begin traveling to possible conference locations for TACRAO 2015. We are traveling to several excellent cities, which would provide wonderful host sites for our conference. But if you are looking for another way to be involved in TACRAO, and you feel that your institution/location might be a perfect host site, you can communicate with your Conference Site Selection Committee Members – Melissa Gallien at melissa.gallien@lamar.edu, Dr. Bobbye Fry at fry@uiwtx.edu, or email me at berrio@ucddowntown.org. There are numerous aspects that go into selecting a host location for a conference including adequate accommodations for the large number of attendees to our conference, logistics for travel, etc. But we love to hear input from our members, and even if your site is not selected this year, it is great to have numerous possibilities for future years' conferences.

Thank you so much to each of you for the ways you contribute to our organization! I hope to see many of you at TACRAO Summer Meetings in Austin!



JAMIE'S JOLLIES

BY JAMIE HANSARD, TACRAO VP FOR ADMISSIONS

Greetings from south plains! TEC has just finished another conference planning meeting in El Paso where the LAC Team is hard at work preparing for your arrival to the 92nd TACRAO Conference. Don't forget to make plans to attend because you do not want to miss what they have in store for you.

Your 2013 Admission Session Planning Committee Chairs **Linda Knox** (Access and Equity), **Aricka Cano** (Health Science, Graduate & Professional Schools), **Jody Toddhunter** (Student Success), **Brenda Schumann** (Strategic Enrollment Management) and **Dustin Mayfield** (Undergraduate Admissions) and their teams have worked very hard to create dynamic and informative sessions for you. We have 55 admissions and recruitment sessions planned with a plethora of diverse topics that you do not want to miss.

The best way to experience TACRAO is to get involved and it doesn't matter if this is your tenth TACRAO conference or your first conference. You can complete the "I'm Available" form found on the TACRAO website, or send me an email at jamie.hansard@ttu.edu. The conference is successful because of its volunteers and we need you.

I can't wait to see you at the 92nd Conference in El Paso.



BECKI'S BANTER

BY BECKI GRIFFITH, TACRAO PRESIDENT-ELECT

Ah, springtime on campus!

For many of us, commencement becomes all-consuming at this time of year. As with any special event, there's a big difference between being a party-goer and the party-planner. Instead of enjoying the event, a planner is merely relieved when each part of the planning, and then each part of the event, comes off without incident.

Like many of you I carry much of the responsibility for my institution's commencement ceremonies. However, despite all the stress and worry, I still feel a thrill as I lead the graduates in at our venue. Behind me march not just people, but hundreds of stories; community college students frequently overcome tremendous obstacles in the attainment of this goal. The majority of them are first-generation college graduates. Many do not have a single person in their family who attended or graduated from college to guide them. They've relied on inner motivation and the services our offices provide to get them to this point.

On this day, I look out into the rows of graduates from my seat on the stage, and think how lucky I am. I grew up in a family that appreciated and supported me in the pursuit of a higher education. And now, I'm blessed with a career that touches these students at all stages of their interaction with my institution: from initial inquiry, to admission, to registration, to instruction (I teach on the side, as many of you do), to providing degree checks, transfer credit and/or advising to guide them on to completion, and finally, to this capstone experience. A registrar's relationship with these students continues on even after they leave, providing transcripts years – even decades – later.

Like most institutions, we do not require participation at commencement in order to graduate. However I always urge students to walk in the ceremony. I've got many moons behind me now, and I know that we never know when the next point of accomplishment will be--regardless of plans and intentions. It's important to celebrate each success, and bringing along others who've shared or supported the dream is a big part of what commencement is about. Our president, and probably yours, makes sure to have the graduates salute those in attendance who have helped them toward this goal.



So this year, if your job requires that you play a part in commencement, embrace that event. If you aren't required to be there, but you can go, take the time to do so. Tune in to the excitement on the faces of those who are nervously waiting to cross that platform. Ask a graduate or two what their obstacles were. You might end up like I do every year, feeling that it's your lucky day, too.



JOE'S JABBER

BY JOE PAPARI, TREASURER

Hello TACRAO Friends,

I hope your spring term is wrapping up nicely and you have all those grades in, graduating the ones who have earned it.

The Auditing Committee conducted the financial audit of the 2012 Local Arrangements Committee in April. The Audit Committee, chaired by Mary Kincannon, commends the 2012 Local Arrangements Committee for a job well done. They found that the records of the 2012 LAC were in amazing order and all documents were well organized.

TACRAO is financially strong and the TEC is diligent in ensuring that we remain cost conscious.

Please do not hesitate to contact me concerning the finances of the organization or any questions that you may have.

I wish all of you a great summer.



SOFIA SAYS

BY SOFIA MONTES, VP FOR RECORDS & REGISTRATION

HELLO from the Alamo City! Your TACRAO Executive Committee is very hard at work making sure you have an incredible experience at the 92nd Annual Conference in El Paso! From professional development to networking, we know it's a valuable conference not to be missed!

Your 2013 Records & Registration Session Planning Committee Chairs **Bobby Lothringer** (Certification & Legal Issues), **Jeremy Dorman** (Community & Technical Colleges and Transfer Issues), **Aubra Gantt** (Management, Organization and Professional Development), **Tana Miller** (Registration & Records Management) and **Sean Cargo** (Data Collection & Technology) have been putting together a fantastic slate of sessions. Come to learn about and discuss topics including the new Core, the impacts of new mobile technologies on our industry, reverse articulation matters, online class roster verifications and updates on the National Student Clearinghouse/SPEEDE transition…amongst ***so many*** other great critical topics!

I'm so passionate about TACRAO and appreciate the collective efforts of every member. It takes the contributions of so many to make TACRAO so great! If you're not already involved, please consider volunteering by filling out the "I'm Available" form found on the TACRAO website. You can also send me an email at montess@uthscsa.edu. If you are already involved, THANK YOU! Have a successful commencement season and a fabulous summer!

See you in ol' El Paso!

IN OUR THOUGHTS…

TACRAO would like to extend our thoughts and prayers to all of our friends who have experienced tragedy recently but especially to those in the central Texas region. The explosion and devastation in West, Texas was a terrible loss for so many. For ways to help, please see page 7—Central Texas Commentary.



Stan's Scribbles

By Stan Demeriitt, TACRAO Secretary

Spring has arrived on the South Plains of Texas. The brown grass is turning green, the trees are budding, and the dirt is blowing! With the change of season comes a time of renewal and a fresh start. How timely is the launching of our new membership database, conference planning module, and college day/night online program! As we noted at the meeting in Dallas and in the winter newsletter, it was the goal of the executive committee to have these items fully launched for the membership in early 2013. It is our hope that by the time of this newsletter publication that they are ready for release.

Membership Dues: TACRAO consists of 171 institutions and 1171 members. Currently, there are only four institutions that are in arrears on membership dues for 2012-2013 and two of those are in arrears for 2011-12 as well. A special thanks goes out to all of the institutions who have taken care of business this year. For the 2013-14 dues cycle, we hope to be on the new system that will allow institutional representatives to update membership rosters and pay online using PayPal. Institutions may still mail checks, if desired. More information will follow during the month of May via the TACRAO Listserv and contact to the institutional representatives.

College Day/Night Program Subscribers: As of this article, the association has already received five subscriptions for the 2013-14 program. Solicitation emails to previous subscribers has been sent. In the very near future subscribes will be able to pay for the subscription online using PayPal. It is our hope that we are able to gain even more subscribers than last year due to this feature. The program will be completely online and in real time. What this means is that any subscriber will be able to log into the system and see the most current information concerning an event. Also, every TACRAO member whose institution is current in payment of dues will also be able to see the program via their login.

TACRAO Website: As many of you may have also noticed, the new TACRAO website is now up and running. If you find any items that are bad links or outdated materials, please contact me at demerritt@wbu.edu and the TEC will be sure to make the necessary changes.

Please know that the TEC will provide the membership with a complete set of instructions on operation of the new programs. It is our goal to provide the membership with a quality product that is useful in their positions.

As always, it is a pleasure to serve this great association and I look forward to seeing each of you in El Paso!



West Texas Whistlings

By Diane Brice, Amarillo College

Midland College, Registrar's Office has hired **Pat Wahne,** Student Relations Specialist. **Angela Balch,** has been a registrar for 16 years, but is being recognized on May 2nd for her 5 years of service at **Midland College**. She was lucky enough to attend AACRAO in San Francisco this year.

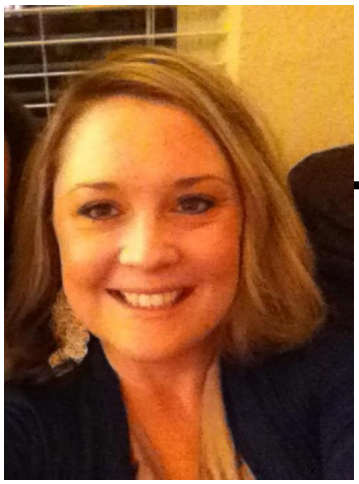
Texas Tech Registrar's Office is implementing DegreeWorks and has hired four new employees: **Nicci Price,** Assistant Registrar**; Will Moody,** Unit Coordinator; **Joe Robillard ,** Unit Coordinator; **Jonathan Duncan,** Unit Coordinator. They will be in charge of scribing and coordinating with colleges at TTU for all degree plans. **Shelly Bowman ,** was hired as the Degree Certification Administrator, to support and serve as a resource for the 11 colleges at TTU for all things related to graduating students.

Texas Tech University Health Sciences Center School of Pharmacy had an eventful year in 2012. **Dr. Arthur Nelson**, founding Dean of the School of Pharmacy, retired from the Dean's position in July after 18 years. He is still a member of the faculty and is consulting all over the world. **Dr. Quentin Smith** was promoted to the Dean position in September. He has been with the school since 1998 and he is a leading researcher and professor. **Sharon Harrison,** Director of Student Affairs, retired in December after 30+ years in education. **Lisa Bentley** has stepped in to fill those shoes but will still be seen out on the recruiting trails as well.

West Texas Whistlings Continued...

Sarah Davenport, Vernon College is planning to retire the end of August. Sarah has been at the College for over 40 years! (She started when she was only 7 years old. Vernon College has only held classes ONE semester (Fall of 1972) without her help! Thus, they are not sure it's still possible. Sarah has many plans for her well-earned leisure time. Her colleagues are sure grandkids and fun will be involved.

Joe Sanders, Director of the Office of Financial Aid, has added the title: **Interim Registrar** at The University of Texas of the Permian Basin. UT Permian Basin is also proud to announce that it has been granted permission to offer the **Bachelor of Science In Nursing** degree. Its first cohort of 40 students is scheduled to begin the program this fall and the second cohort will begin the Spring 2014 semester.



Central Texas Commentary
By Dustie Hamilton, McLennan Commununity College

Beginning the fall 2013 semester, McLennan Community College will be implementing six new Engineering Associate of Science (A.S.) degrees and one certificate.

Many students in the Central Texas Region were affected by the tragedy that occurred in West, Texas on April 17th. MCC, Baylor, TSTC, and Hill college worked together using TSTC's Mobile Go Center to provide computer and internet access to the students and residents of West. Representatives from each school were available to assist students with questions they had concerning their courses and replacement of books. TSTC opened their recreation center to residents of West and served as a donation site. Baylor worked with Carter Blood Care to host a campus-wide blood drive and provided a free community-wide concert to raise funds for relief efforts.

Anyone who wishes to donate funds for the West victims can do so through Point West Bank and State National Bank in West, Texas. To designate a donation to a particular fund, please mail or take in a check to one of the following locations:

Point West Bank

200 W. Oak St., West, Texas 76691

- Victims of West Explosion Fund (General Donations)
- Disaster Relief for West ISD
- Disaster Relief for West EMS
- Disaster Relief for West FD
- Disaster Relief for West Rest Haven
- Scholarship Fund for Parker Pustejovsky
- Scholarship Fund for Buck Uptmore's Children
- West Fire Department Special Victims Fund

State National Bank

100 N. Main St., West, Texas 76691

- West Disaster Relief Fund (General Donations)
- West ISD Disaster Relief Fund
- West Rest Haven Relief Fund
- West Volunteer Firefighter Fund (For Firefighter victims and families)
- West EMS Special Victims Fund (For EMS victims and families)
- Doug Snokhaus Memorial Fund
- Robert Snokhaus Memorial Fund

Donations can also be made online at http://westdonations.com/donate



East Texas Eavesdroppings

by Lynda Langham, Stephen F. Austin State University

ETACRAO met on March 20th at SFASU. The meeting was well attended, including representatives of East Texas Baptist University, Texas State Technical College in Marshall, Kilgore College, Panola College, Tyler Junior College, Texarkana College, Angelina College, UTTyler, Northeast Texas Community College and Stephen F. Austin State University. There was lively discussion on several issues facing higher education. The group posed for a Surfin' Steve photo before touring the new Senator Kay Bailey Hutchison Room in the East Texas Research Center and the Freshman Residence Hall. Attendees enjoyed a networking luncheon and then divided up into Admissions and Registrar groups for discussion of more focused topics during the afternoon session. It was an outstanding meeting!

Panola College

The Board of Trustees of Panola College voted to call for a $35 million dollar bond election to be held on May 11, 2013, allowing voters of Panola County to decide on a Long Range Facility Improvement Master Plan for our students and our community. The proposed improvements would include a new science and health science building, new student life center, renovation and repurposing of five current buildings and additional parking.

Stephen F. Austin State University

Jennifer Bruner has moved on to work at UH as a transfer advisor. Vivian Watkins is now the new Houston Regional Recruiter, and Lerin Blackmon is coming to Admissions from the College of Education to take Vivian's position. We have welcomed several new faces and updates in our Data Center. We have three new team members and some folks who have taken over other positions. Brittany Minchew, Max Holmes and Jessica Maynard all got new houses. Brandon McElroy joined the Registrar team in February as Senior Degree Audit Specialist. He will be getting CAPP completed and ready for use by advisors and students. Lynda Langham welcomed her first grandbaby on February 1st – Levi Connor! In athletic news, the Lumberjacks basketball team won the Southland Conference and the men's and women's track and field teams combined for six individual titles and two relay titles at the Track-It Buster Invitational in Wichita, Kansas.

UT Tyler

Kenza El Amrani has returned to the UT Tyler Office of Graduate Admissions as a Graduate International Admissions Representative and Advisor. She also serves as the DSO. Kenza was instrumental in the founding of the Office of Graduate Admissions in 2010 and we are delighted to have her return to us from Morocco.

Navarro College

David Edwards is pleased to announce that Ms. Elizabeth Wilson has joined the Admissions and Records team as International Student Coordinator. Elizabeth is a graduate of Baylor University and earned a Juris Doctorate from the Texas Wesleyan University School of Law. In this capacity Elizabeth oversees international admissions, student life, and services to some 150 + international students. Elizabeth is also a member of the admissions and records management team. We are extremely pleased to have someone of Elizabeth's experience and talents in this position!

East Texas Baptist University

Dr. Sherilyn R. Emberton, current provost and vice president for academic affairs at ETBU, is leaving at the end of May to become the 13th president of Huntington University (Huntington, Indiana). ETBU said farewell to Dr. David White, a long-time School of Christian Studies professor who has invested 30 years of his life at the university. ETBU women's softball claimed their 7th ASC Tournament Championship.



SOUTHEAST TEXAS SUMMARIES

BY CARLY BROUSSARD, LAMAR UNIVERSITY

Hello TACRAO! So many exciting things are happening in Southeast Texas. First, we had the annual SETACRAO conference April 2nd. This year's theme was "Surfing the Waves of Change" appropriately titled by our gracious hosts at **The University of Texas Medical Branch at Galveston.** The day was filled with great networking, fun door prizes and wonderfully informative sessions. The keynote, delivered by Shawn DeVeau, Director of Enrollment Services & University Registrar, was entitled "Workplace Communication across the Generations." Discussing the differences between Traditionalists, Boomers, X-ers and Millenials prompted many thoughts about how to improve communication within each of our respective offices. The breakout sessions were equally as informative. Sessions titled, "Dealing with Difficult People, or when you feel like you fell into a reality tv show" and "Work-Life Balance in Today's Demanding World," were as hilarious as they were informative. We learned so much and had a great time doing it. Kudos goes out to this year's conference chair, Lori Zerr and her team at UTMB Galveston for making this conference a HUGE success! Next year, the **University of St. Thomas** will host.



In other news, **Lamar University** is welcoming a new President this summer. After 14 years as University President, Dr. James Simmons announced his retirement last year. We are pleased to welcome Dr. Kenneth Evans, formerly of Oklahoma University's Price College of Business.





South Texas SAGAS

By Brandy Garcia, University of the Incarnate Word

South Texas College is proud to celebrate our annual graduation ceremonies on May 17th and 18th with over 4,100 graduation applications! Our students have worked hard to complete their degrees and we are working hard to ensure that they enjoy a wonderful celebration with friends and family members. We have a record number of Dual enrollment students who completed Certificate and Associate degrees graduating from college before graduating from high school!

We also are hosting our dual enrollment high school seniors and parents to our campuses in the month of April for our Dual2Degree events on Saturday. All of our services for registration, advising and financial aid are open so that students who have earned Dual credit convert these hours to a college degree. They are already college students and we are highlighting their opportunity to continue with us after high school graduation. Parents learn the value of our degrees and how affordable we are!

We also celebrated receiving the 2013 Leah Myer Austin Award from Achieving the Dream as we have worked hard to promote access and success for Hispanic/Latino students in the Rio Grande Valley. It was an exciting accomplishment after years of hard work, data-driven decisions and implementation of strategies for success. We thank Achieving the Dream and the Kresge Foundation for the honor and encouragement. (http://www.achievingthedream.org/institutional_change/leah_meyer_austin_award)

Finally, we are continuing our efforts with Texas Completes in order to ensure that all students are on a pathway to a degree from day one. We are progressing through our Strategic Planning initiative to align all processes, policies and initiatives with Texas Completes from Connection, Entry, Progress and Completion. We are working hard to ensure that everyone goes to college and graduates so that they may enjoy a fulfilling career and better quality of life for all.

Texas A&M International University is proud to announce the birth of Daschel Adrian Gonzalez to Ms. Scheiby Fisher, Associate Director of Recruitment & School Relations, and her husband Mr. Carlos Gonzalez. Daschel was born on November 15, 2012 in Laredo, Texas. He weighed 8 lbs. 4 oz. and measured 20.5 inches. TAMIU congratulates Mr. and Mrs. Gonzalez on the new additional to the family and the newest future Dustdevil!





North Texas Notes

By Dali Schweer, Texas A&M University—Commerce

TEXAS TECH HAS MADE MAJOR IMPROVEMENT TO THE DALLAS REGIONAL CENTER

Texas Tech University has made major improvements and renovations to their Dallas Regional Center early this spring. In January, the center located at 1420 W Mockingbird Lane Dallas, Texas 75247 (near Love Field Airport) underwent a total makeover. From the expansion of the reception and conference area, to new paint and carpet, the Regional Center is completely transformed.

The Texas Tech Dallas Regional Center is open to all prospective students interested in obtaining information about Texas Tech or the college planning process. The office also houses several Development officers for Texas Tech. For more information contact the Regional Center at 214-630-TECH (8324).

Texas A&M University—Commerce would like to welcome Veronica Lucian and Carla Montanares as new Admissions Recruiters in the Office of Undergraduate Admissions.

After 30 years in the profession Barb Merkle is announcing her retirement for Midwestern State University. Barb has been very involved in TACRAO over the years and has shared many great memories with all her fellow TACRAO professionals. Barb's last day with MSU will be August 31! Happy Retirement Barb!!!



Congratulations and best wishes to Monica Rodriguez, who has been at the Universities Center at Dallas for 3 years! She is leaving the great state of Texas because she was married in April! Congratulations and Best Wishes! She contributed so much to the UCD and to TACRAO, and we will miss her!

Welcome to Cassie Roan, who has joined the Universities Center at Dallas as the Assistant to the Executive Director. She is a UNT alumna, and the UCD welcomes her to our team!

Texas Women's University would like to announce that Sarah Kate Henderson was promoted to Assistant Registrar in March.

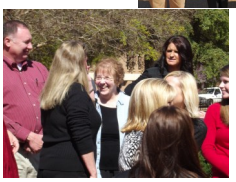
UTA would like to welcome new Admission Counselors Tristan Potter-Strait and Shanna Brown to the Office of Undergraduate Recruitment.

Congratulations to Carl and Becky Esposito on the birth of their son, Dominic, April 16, 2013. Both work at UTA.

Were you seen?

ETACRAO:






SETACRAO:











SACRAO:












Were you seen?

AACRAO:





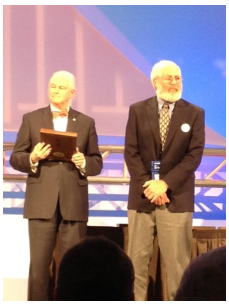






Dave Stones receiving AACRAO Honorary Membership:





CONGRATULATIONS DAVE!

2012-2013 TACRAO Executive Committee

President: **Oscar Reyna**, University Registrar
Texas A&M-International

Immediate Past-President: **Berri O'Neal,** Executive Director
Universities Center at Dallas

VP, Admissions: **Jamie Hansard,** Senior Associate Director of Admissions
Texas Tech University

VP, Records & Registration: **Sophia Montes,** Associate Registrar
UT Health Science Center-San Antonio

Secretary: **Stan DeMerritt,** Associate Vice President
Wayland Baptist University

Treasurer: **Joe Papari,** Director of Enrollment Services
Southern Methodist University

President-Elect: **Becki Griffith,** Registrar
Lee College

Chair, Local Arrangements Committee (Ex-Officio): **Darryle Hendry**
El Paso Community College
Georgina Antillon
University of Texas– El Paso

TACRAO 2012 Business Meeting Minutes

TACRAO Business Meeting

November 7, 2012

Sheraton Dallas Hotel

Dallas, TX

Call to Order: The business meeting was called to order at 8:33 AM by President Berri O'Neal.

Blackout Bingo Registration Winner: President O'Neal announced Angie Sias from El Centro College the winner of the free registration for the 2013 annual conference from the Blackout Bingo card submissions.

Recognition of Newcomers, Past President Trey Hattaway: Past President Hattaway recognized the newcomers and thanked the committee for their work during 2011-2012. The winners of the Scavenger Hunt were announced. Each winner received a complementary registration to the 2013 annual conference:

- Latoya Richmond – University of St. Thomas
- Kenneth Bardalon – Texas State University
- Thomas P. Thomas – Dallas County Community College District
- Karen Doughty – Odessa College
- Rachel Lawson – Tarleton State University

Report on Minutes of the 2011 Business Meeting – President O'Neal: The minutes were previously approved in February 2012 by the Executive Committee and are available on the TACRAO website.

Secretary's Report, Stan DeMerritt: The report was reviewed with the membership and is available online.

Treasurer's Report, Irene Robinson: The financial report that was provided to the membership was reviewed and is available online.

Standing Committee Reports – President O'Neal: President O'Neal noted that the standing committee reports are available on the TACRAO website and were available on the tables.

Ad-hoc Corporate Relations Committee Report – President O'Neal: Ad-hoc Committee for Corporate Relation report was given and is available online.

Audit Committee Report – Ms. Andrea Rangel: The committee commended Treasurer Robinson for her detailed records work. Other committees that have meetings were also recognized for their solid record keeping. No recommendations from the committee.

Past President's Report – Trey Hattaway: It was noted that there were no recommendations to changes in the constitution or bylaws. However, the Procedure Manual has been corrected to reflect current practices and did not require a vote from the membership. The current manual is available online.

Report from the Resolutions Committee – Ben Dearman, Chair: Resolution for the 2012 annual conference was made and is available online.

Report from the Nominations and Elections Committee – Bobbye Fry, Chair: The Nominations and Elections committee recommended the following positions for the TACRAO Executive Committee (TEC):

- President elect – Becki Griffith, Lee College
- Treasurer – Joe Papari, Southern Methodist University
- VP Records & Registration – Sofia Montes, UT Health Science Center-San Antonio

Old Business – President O'Neal – It was noted that there was not any old business to be brought forth to the membership.

New Business – President O'Neal – It was noted that there was not any new business to be brought forth to the membership from the TEC. The floor was opened for new business. No new business was presented.

Presentations – President O'Neal: President O'Neal recognized the staff of the Sheraton Downtown Dallas for their assistance with the conference, as well as the staff of the Universities Center of Dallas.

President O'Neal also recognized the following outgoing officers of the TEC and the Local Arrangement Chairs for the Dallas meeting:

- LAC Co-Chairs Jennifer Beal and Melinda Carroll
- Treasurer Irene Robinson
- Vice President for Records and Registration Bobby Lothringer
- Past President Trey Hattaway

President O'Neal presented her final comments as president and introduced the 2012-2013 President Oscar Reyna.

Presentations – President Reyna: Introduced the 2012-13 TEC to the membership.

2013 LAC Committee Report/Update – Co-chairs Daryle Hendry and Georgina Antillon: The 2013 annual meeting will be held in El Paso at the El Paso Convention Center. A video about El Paso was presented.

Presidential Address to Membership – President Reyna: President Reyna recognized his guests and addressed the membership on his vision for the 2012-2013 TACRAO year.

President Reyna made several closing announcements and adjourned the 2012 Business Meeting and Annual Conference at 9:42 AM.