

Texas A&M University-Commerce
Annual Evaluation-Department Head Supplemental

January 2024

All items will be followed by a “Optional Remarks” box

1. CULTIVATES A WELCOMING, COLLEGIAL AND PROFESSIONAL ENVIRONMENT IN DEPARTMENT

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

2. FACILITATES FACULTY AND STAFF MENTORING AND DEVELOPMENT OPPORTUNITIES

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

3. CONDUCTS EFFECTIVE AND PROFESSIONAL FACULTY AND STAFF EVALUATIONS

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

4. PROVIDES LEADERSHIP IN CURRICULUM AND SCHEDULING DEVELOPMENT

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

5. ACTIVELY SEEKS OPPORTUNITIES TO DEVELOP AND PURSUE AN ACADEMIC PLATFORM AT DALLAS RELEVANT TO THE DEPARTMENT’S PROGRAM AND CURRICULA

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐ or Not Applicable

6. MAINTAINS STANDARDS OF QUALITY IN THE DEPARTMENT EQUIVALENT OR SUPERIOR TO OTHER PEER INSTITUTIONS

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

7. ACTIVE PARTICIPATION IN PARTNERSHIPS WITH COLLEGE AND OTHER DIVISIONS

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

8. PROVIDES LEADERSHIP AND MANAGEMENT IN DEPARTMENT

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

9. MANAGES FISCAL AND EDUCATIONAL RESOURCES

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

10. DEMONSTRATES EFFECTIVE COMMUNICATION AND LEADERSHIP WITH STAKEHOLDERS (including community engagement)

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

11. DEMONSTRATES INITIATIVE AND CONTINUOUS IMPROVEMENT

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

12. ACTIVELY SUPPORTS EFFORTS ON ENROLLMENT, RETENTION, STUDENT ENGAGEMENT, COMMUNITY ENGAGEMENT AND RELATED ACTIVITIES.

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

13. ACTIVELY PARTICIPATES IN INSTITUTIONAL EFFECTIVENESS INITIATIVES

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

SUMMARY OF FACULTY EVALUATION INPUT

OVERALL EVALUATION

Check one: Does not Meet Expectations (1) ☐ Partially Meets Expectations (2) ☐
Meets Expectations (3) ☐ Exceeds Expectations (4) ☐ Significantly Exceeds Expectations (5) ☐

GOALS AND OBJECTIVES FOR THE COMING YEAR

- 1.
- 2.
- 3.
- 4.

AREAS FOR IMPROVEMENT FROM PRIOR YEAR

- 1.
- 2.
- 3.

AREAS TO FOCUS ON FOR CONTINUOUS IMPROVEMENT IN THE FOLLOWING YEAR

- 1.**
- 2.**
- 3.**