

Judith Holm Memorial Student Awards Program 2008-9

Sponsored by The Center for Clinical Social Work

The Award:

\$1,000 cash prize for each of the top five clinical practice papers in the competition.

Deadline:

Paper received in Center office by 4:00 pm ET, Tuesday, February 17, 2009. Papers not received by then will be disqualified, with no exceptions.

Eligibility:

Candidates must be in good standing in their final year of a master's program in social work, and scheduled to graduate in the year 2009. Candidates submit a paper they have written, based on clinical work in their final-year field placement and observing all the awards program criteria.

Topic/Criteria:

Submit an original paper demonstrating the integration of theory and practice using clinical case material from your final-year practicum. Papers will be rated by practitioners and instructors on the basis of the following (see also page 5):

- * Clinical Social Work Values
- * Practice Knowledge
- * Practice Skills
- * Professional Use of Self
- * Disciplined Approach to the Practice Environment
- * Use of Sources in the Paper
- * Structure and Text of Paper

Sponsorship:

Your paper must be endorsed in writing by the faculty member who coordinated your final-year field placement ("faculty sponsor") and by your field supervisor ("field sponsor") (see also p. 4).

Formatting Requirements

1. Cover page has title of paper, student author's name, home address, home phone number, school, school address, name and telephone number of your faculty sponsor, name and telephone number of your field sponsor, and the total number of submitted pages including the reference pages.
2. Abstract page has only the title of the paper and an abstract of content (150 words or less), **omitting any reference to the student or school**. Do not include any personal information on this page.
3. Body of paper does not exceed 20 pages, with 12-point typeface, double-spaced, with one-inch margins all around. Any tables, figures, and appendices integral to the paper are not included in the page count.
4. References & Citations are mandatory. Place citations within the body of the paper and list all references at the end of the paper. Examples are given on page four (4).
5. Pages must be numbered. An abbreviated version of the title of the paper (running head) must also appear on each page, in the upper right corner.

Editing Requirements

Within the body of the paper, case particulars (names of clients, agencies, etc.) must be disguised for confidentiality reasons.* Do not name your school. Do not name any cities or towns, agencies, or states. **Replace all names using the following codes:**

Names of Persons: Replace all individual's names with a letter of the alphabet, and/or use relationship titles (e.g. "G.", "Mother", "Friend"). Do not use a letter that corresponds to the person's actual initial(s). If two persons named in the paper share the same title, use letters of the alphabet or numbers to distinguish (e.g. "Sister A" or "Child 2").

Names of Places: Use a letter of the alphabet to replace names of all locations or agencies (e.g. "Z Clinic" or "Town B" or "State X"). If you must refer to a person's ethnic background, do so in a manner that does not name a specific country (e.g., use "Asian nation" not "China").

**Center may edit certain information to mask location and/or identity of persons.*

Submitting Your Paper

Papers may be submitted by email attachment (preferred method), or by mail. Papers must be received in Center office by 4:00 pm ET on Tuesday, February 17, 2009. Late arrivals will be disqualified with no exceptions, regardless of postmark date. If you submit your paper via mail, we strongly encourage using a traceable method of shipping. Email submissions will receive a response confirming receipt within two business days (please add Karen@abecsw.org to your allowed senders list, and call 978-825-9311 x 20 if you do not receive confirmation). Early submissions are encouraged.

Submission by Email:

Paper may be submitted by email attachment to Karen@abecsw.org (subject: Awards).

Body of message must include:

- Your name
- Your personal contact information (also included on Cover page of paper)
- The name of the school you attend
- The title of your paper
- Statement that you are applying for the Holm Award
- Affirmation that you have followed guidelines (see checklist, p. 6)
- Affirmation that you have obtained a sponsorship letter or letters (see p. 4)
- Your complete paper as an attachment, drafted in MSWord (Mac users please submit by mail). **Do not submit your paper in pieces—Cover page, abstract, body, appendices, and reference list must be submitted as a single document.**

Submission by Mail:

Papers may be submitted by mail to the address provided on page six (6). Regardless of postmark date, all papers must be in the Center office by 4:00 pm ET on Tuesday, February 17, 2009. Please use a guaranteed, traceable method (e.g. FedEx) for your own protection and assurance. Papers must be accompanied by a letter from you, and a letter or letters from your sponsors. Your letter must include:

- Your name
- The name of the school you attend
- Your personal contact information (also included on Cover page of paper)
- The title of your paper
- Statement that you are applying for the award
- Affirmation that you have followed guidelines (see checklist, p. 6)
- Affirmation that you have obtained a sponsorship letter or letters (see p. 4)

You must submit three (3) complete copies, single sided, of your paper. Please do not staple the copies.

Sponsorship:

Before submitting your paper, make sure that the faculty member involved in coordinating your field placement, and the supervisor or liaison at your field placement are willing and able to supply a sponsorship letter* supporting your submission. The letter must be on school letterhead,* and include:

- affirmation that both parties are in support of the submission of your paper
- title of the paper
- confirmation that paper was written based on your final-year field placement
- confirmation that you are in good academic standing, and are scheduled to graduate in the year 2009
- signatures of both parties.

Whether you submit your paper by mail or email, this letter must be mailed to the address at the bottom of this page, or faxed to (978) 740-5395 Attn: Awards.

**In the event that you cannot obtain a single letter signed by both sponsors, two letters will suffice provided that all above points are verified, with both parties expressing their support of your submission. Letters must be on their respective official letterhead.*

Examples of References/Citations:

Citations:

Citations are to be placed within the body of the paper. Please use the following fictional examples as a guide:

- G's dreams may be analyzed from an ego-psychology perspective (Jones, 1980).
- Jones (1980) states, "an ego-psychology perspective can be helpful in analyzing dreams" (pp. #60-62), and this has proved to be true in my work with G.
- Dreams may be analyzed from an ego-psychology perspective, which may aid in understanding and interpreting underlying issues (Jones, 1980; Brown, 1970).
- As illustrated in my work with G, "an ego-psychology perspective can be helpful in analyzing dreams" (Jones, 1980, p. #60). Interpreting underlying issues is an integral part of the dream-analysis process (Brown, 1970, pp.#14-15).
- An ego-psychology perspective is often helpful in analyzing dreams, and I have applied this theory to my work with G (Jones, E., Smith A., Doe, J., 1920). Applying the analyzing model (pp. #138-145) to G's dreams has proven resourceful in interpreting underlying issues.

References:

References must be listed at the end of your paper, in alphabetical order by author last name. The following are a few examples to use as a guide:

- Doe, J. (2005) *Dreams Revealed*. The Ego-Psychology Journal, 14, (pp. #12-17)
- Doe, J., Jones, E., Smith A. (2007) Chapter 3 *Underlying Issues Revealed*. Dreams Analysis (pp. #83-84, 97) Fictional Press: New York
- Jones, W. (2000) *Ego-Psychology Perspective: A New Approach*. Fictional Press: New York
- Jones, W. (2000) *Ego-Psychology Perspective: A New Approach*. (pp.#40-62) Fictional Press: New York

**standard APA format is also acceptable*

Indicators of Professional Development

Your paper should show clear, sustained understanding and application of the following.

A. *Clinical Social Work Values*

The student clinician should be familiar with clinical social work values including ethical practice; the primacy of the needs of the client; the importance of competence and integrity; contributing to a just, non-discriminatory society with opportunities for all; strengthening human relationships, especially within the family, and respect for diversity and dignity and for the client's rights to self-determination, privacy and confidentiality, and informed choice.

B. *Practice Knowledge*

The student clinician's grasp of practice knowledge should include classroom topics such as clinical social work methods and normal/abnormal human growth and development (human behavior in the social environment), as well as knowledge derived in the field setting.

C. *Practice Skills*

The student clinician has been guided in the rudiments of assessment, diagnosis, treatment planning, intervention/treatment, and outcome evaluation. Practice skills are exercised and improved under clinical supervision and in light of client feedback and peer discussions.

D. *Professional Use of Self*

The student clinician exercises constant awareness of one's self in the context of one's own history, culture, relationships, and system of personal meanings. Through self-awareness, one increases understanding of the client and avoids projecting one's own issues onto clients.

E. *Disciplined Approach to the Practice Environment*

In the practice environment, the student clinician removes barriers to service delivery, maximizes opportunities for the client to benefit from resources, and advocates for the client's right to receive competent care.

F. *Use of Sources in the Paper*

The student clinician's paper should reflect a wide-ranging and current familiarity with clinical literature bearing on the topic(s) addressed. This familiarity will be expressed in the body of the paper and in the citations and reference list.

G. *Structure and Text of Paper*

Student clinician's papers should be well organized, clearly presented, and logically structured. The writing should reflect a command of paragraph content, transitions, and grammar and spelling, as befits a paper worthy of publication.

Checklist

Use this checklist as a tool to ensure that your paper meets the awards program criteria. Once you have double-checked your paper and letters against the items on the checklist, tell us that you have done so in your cover letter or email. Please note that many otherwise excellent papers are disqualified each year for failure to follow guidelines.

- ☐ Did you follow the formatting guidelines throughout your paper?
- ☐ Did you follow the instructions for editing throughout your entire paper?
- ☐ Did you follow the instructions for citations and references?
- ☐ Does your sponsorship letter (or letters) from your faculty sponsor and field sponsor include the required information? Is it/are they on official letterhead?
- ☐ Does the cover page on your paper list all the required information?
- ☐ Does the abstract omit any reference to you, the student?
- ☐ If you are sending by mail, have you included three copies of your paper? Have you also included your application letter, and the letter from your faculty advisor and your field liaison?
- ☐ If you are submitting by email, have you drafted your paper in MSWord and attached it to your application email, including all parts of your paper in a single document? Have you added Karen@abecsw.org to your allowed senders list?
- ☐ Have you reviewed your paper against this checklist and noted this in your cover letter or email? Does your cover letter or email include the required information?

We wish you the best of luck in this competition, and in your career as a clinical social worker.

Our Mailing Address:

**Center for Clinical Social Work
Shetland Park
27 Congress St. #501
Salem, MA, 01970
Attn: Holm Awards**

