

TEXAS A&M UNIVERSITY-COMMERCE SCHOOL OF SOCIAL WORK

TRAVEL CODE OF CONDUCT

As a student in the School of Social Work at Texas A&M University-Commerce, I understand that professional ethics are at the core of social work. The profession articulates its basic values, ethical principles, and ethical standards as set forth in the *NASW Code of Ethics* to guide social workers' conduct. The *Code* is relevant to all social workers and social work students, regardless of their professional functions, the settings in which they work, or the populations they serve. Accordingly, we expect social work students to demonstrate courtesy, respect and support for fellow students, instructors, clients, and all other peers. It is expected that all students traveling on behalf of Texas A&M University-Commerce School of Social Work, conduct themselves in a manner that will encourage public confidence and overall respect for the school of social work and the University.

1. ***Postings of pictures, comments or any class activity on social media (Facebook; Twitter, etc.) must be approved by faculty prior to uploading of information.*** Social media is a wonderful way to share with family and friends. However, as part of this international class, postings on social media directly or indirectly represent each individual in the class including students, faculty and hosting faculty/professionals.
2. Alcoholic beverage consumption under the age of 21 and the use and/or possession of illegal drugs will not be tolerated.

- a. Individuals over the age of 21 must conduct themselves in an appropriate manner and exhibit good conduct as a representative of the University.

Therefore, alcohol consumption during the trip is not allowed.

3. **Students are expected** to attend organized activities, meetings, and other scheduled event programs.

4. **Students must**

- a. Be prompt for all activities (including boarding the bus)
- b. Dress appropriately and interact professionally

- c. **Students must report** all accidents, injuries, illnesses, or significant incidents to the accompanying faculty (Marta A. Mercado-Sierra, PhD. or Dawn Nelson LCSW-S, ACSW, SAP, CART) immediately.

5. **Students are responsible for their own actions.** Any type of theft, vandalism, or other unwarranted behavior to another person or property while on the trip will be at the financial expense of the person responsible for the act.
6. In order to attend the trip, students must abide by these rules and sign the code of conduct.
7. The accompanying faculty shall have authority and supervision of the event and its participants.

By signing this document, I am accepting full responsibility as a representative of the school of social work at Texas A&M University-Commerce and the University for my actions and will adhere to the above policies. I understand that if I violate any policy, the accompanying faculty may take the necessary actions to protect the reputation of the University. I understand the risks associated with traveling, and despite these risks, choose to continue on the trip. I further agree to comply with all applicable laws and

ordinances and Texas A&M University-Commerce regulations, rules and policies. I further hereby agree to defend, indemnify and hold harmless to the Texas A&M University-Commerce institution from any judgment, settlement, loss, liability, damage or costs, including court and attorney fees that may incur as a proximate result of any act or omission on my part during the participation in this trip. I further agree that the University has the right and permission to record my participation and appearance in any form of media in an appropriate manner. I will assume responsibility for all costs incurred by me while attending the trip, including medical care if needed.

I _____, a Texas A&M University-Commerce student in the School of Social Work am enrolled in SWK331 (Spring Semester 2020). As a student of Texas A&M University-Commerce, I understand that I am subject to all rules governing the student code of conduct as defined in the Student Handbook. Furthermore, I understand that I will be subject to disciplinary action in accordance with these rules.

I HAVE READ THIS AGREEMENT AND WILL UPHOLD TO THE POLICIES IN TRAVEL CODE OF CONDUCT

Name of student _____ Signature _____

Witness _____

Date _____